

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 4 August 2015 at 7.00 pm**

Present:- Cllrs: Mrs F Greenwell, Mrs J Brown, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk). Others Present: Mrs H Moorhouse (District Councillor), Mrs Dumphy (D&S Reporter), PCSO R Stringer and 4 Members of the Public.

In the absence of both the Chairman and Vice Chairman, Cllr Mrs F Greenwell agreed to chair the meeting.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies were received from Cllr R Hudson, Cllr J Fletcher and Cllr G Readman..
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> Representations were made by 'The Re-Org Trust' in regard to a proposal to launch a support programme for veterans at the Granary, Ayton Hall Farm. The proposal was to facilitate projects over a four day period eight times a year. The owner of Ayton Hall expressed his concern about the increase of traffic from the scheme and also requested further information in relation to the change of use of the farm. Members advised the project organisers to clarify any changes required with the Planning Department at HDC. The Clerk was also asked to contact the Planning Department to establish if there are any planning issues with regard to change of use etc. Agreed.
4	<u>Minutes of the Parish Council Meeting held on Tuesday 7 July 2015</u> The minutes of the Parish Council Meeting held on Tuesday 7 July 2015 were approved and signed.
5	<u>Police Report</u> PCSO Stringer informed members that there had been 29 incidents reported during the period 7 July 2015 to 4 August 2015. Eleven of these were anti-social behaviour issues and seven were burglaries. The Police are working with the local school to address a number of the reported anti-social behaviour incidents which were reported to have taken place on their premises and following intervention the situation appears to be improving. Members were concerned about the increase in burglaries and the fact that this appeared to be cross border crime, they requested that PCSO Stringer establish if there are any proposals to target this issue working with neighbouring forces. Agreed.
6	<u>Council Services Report</u> Seat at Gribdale The Clerk had contacted NYMNPA and requested that they arrange for the installation of the bench and bill us for it. The Clerk had requested a progress update and awaited a response. Cllr Fletcher was due to attend a meeting at NYMNPA and he would make further enquiries then. Noted. Grass Cutting The Clerk had received the payment from NYCC to undertake the grass cutting. The contractor would continue to carry out cuts around the village until the end of September when members would review any future requirements. Agreed. High Green and Low Green By-Laws The information received from HDC was not clear and the Clerk was asked to contact the Solicitor to seek further advice and also to seek clarification from HDC in regard to Village Greens. Agreed. High Green and Shop Front Parking.

	<p>The Clerk would arrange for three contractors to provide quotes to undertake the resurfacing work. It was agreed that only the area at the edge of the High Green opposite the Royal Oak requires resurfacing.</p> <p>Agreed.</p> <p>Pinfold</p> <p>Mr Suggitt and the Cemetery Superintendent were looking into acquiring suitable paint and identifying a suitable date to undertake the re-painting of the parking bay markers. The Clerk would advise residents and ask them to ensure no vehicles are parked that day. Noted.</p>
7	<p><u>Planning Report</u></p> <p>NYM/2015/0443/FL – 20 Dikes Lane- Application in respect of alterations and extension including raising of roof height and inclusion of dormer windows to rear at 20 Dikes Lane. No objections.</p> <p>15/01650/RPN - 4 Wheatlands - Proposed conservatory to rear extension - extending 4.75m beyond the rear wall of the dwelling, height at eaves 2.1m, maximum height from ground level 2.9m as plans received by Hambleton District Council on 14 July 2015. No plans included therefore unable to comment. Clerk to request a copy of the plans.</p> <p><u>Applications Approved.</u></p> <p>14/01389/FUL - Treebridge Hotel - Siting of 3 log cabins as plans received on 20 February 2015.</p> <p>15/00481/CAT - Ayton House, Easby Lane - Works to conifer, sycamore and beech tree.</p> <p>15/01005/FUL - Hollybrook , Easby Lane - Proposed construction of a single storey extension to dwelling house.</p> <p>15/01008/FUL - 28 Angrove Close - Extension to first floor, provision of dormer windows and construction of a front porch.</p> <p><u>Other Planning Information</u></p> <p>None received.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>NYCC -Local Transport Plan Consultation. Noted.</p> <p>Mrs C I Ward - Application for Retrospective Planning Reference 15/01202/FUL. Noted.</p> <p>North Yorkshire Fire & Rescue Authority - Resources Consultation. Noted.</p> <p>HDC - Illegal and Unauthorised Encampments. Noted, the Clerk was asked to establish if this relates to Village Greens.</p> <p>Ian Krichner-Waines - Youth Group in Great Ayton. Noted.</p> <p>Mr C Geans - Queens 90th Birthday. It was agreed that events could be held in conjunction with the Village Fete, it was agreed to host the Village Fete on Saturday 11 June 2016 which would enable to the Clerk to provide advanced notice.</p> <p>North Yorkshire Police & Crime Commissioner - Annual Report 2014 – 2015. Noted.</p> <p>The following items for information were all noted:-</p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>Editor - North Yorkshire Now Newsletters (previously circulated).</p> <p>Royal Air Force - Press Release Re: Increased Air Activity between 15 June and 31 July 2015.</p> <p>SLCC - Clerks & Councils Direct June 2015 Issue 100.</p> <p>HDC – Update July 2015.</p>
9	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak</p> <p>Cllr Moorhouse was asked to see if a track could be dug out along the path to enable water to drain away.</p> <p>Ongoing.</p> <p>Flooding on Easby Lane</p> <p>Northumbrian Water have completed their work but there has been no heavy rain since completion, so</p>

	<p>monitoring would continue to see if it has resolved the flooding issue. Ongoing.</p> <p>Footpath behind Cliffe Terrace The Clerk had contacted Highways to see if they could utilise the planings that were taken from the resurfacing work that took place in the Village, unfortunately Highways had advised that they were unsuitable. Agreed.</p> <p>Hall Fields Footpath - Mr Mullins was due to carry out some ground work to try and establish if there were hard surface paths underneath the mud. Ongoing.</p> <p>Defibrillator – Cllr Kirk had received no objections to the proposal to place the defibrillator on the Discovery Centre. The Clerk was asked to formally write to the GADC to seek formal approval, and also to check with HDC that no planning permission is required with us being in a conservation area. Ongoing.</p> <p>Insurance – the Clerk was asked to contact our insurance company and other providers to obtain costs and to establish what cover is included for the play park and benches. Ongoing.</p>
11	<p><u>Accounts Report</u> The total payments made were £10129.19 The total receipts received were £1331.63</p>
12	<p><u>Councillors Reports</u></p> <p>Cllr Mrs Brown raised a concern in relation to the ‘A’ boards and the bin outside the co-op and the problems this was causing to people using the footpaths. The Clerk would report this to Highways. Agreed. Cllr Mrs Brown had also received a complaint about the cutting that had taken place along the riverside as the grass had been left if the river and also there were still ducks nesting. Noted.</p> <p>Cllr Kirk – had received a request from the Methodist Church to host a youth event on the Low Green on 6 September 2015 between 12 noon and 4.30 pm. Agreed.</p> <p>Cllr Mrs Taylor – had attended an event recently where they were promoting ‘Community Resilience’ and offering free packs to assist with introducing schemes. Cllr Mrs Taylor said that she would be happy to lead such a project and this was agreed. Agreed.</p> <p>It was agreed to purchase a new ladder for Yatton House, the Clerk would establish what is required and purchase.</p>

GREAT AYTON PARISH COUNCIL – MEETING 4 AUGUST 2015

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	The Clerk had contacted NYMNPA and requested that a bench be purchased and installed. The Clerk had requested an update, awaiting response.	Open
Cemetery			
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws. Cllr Hudson had circulated a new Home Office document titled 'Dealing with illegal and unauthorised encampments'	The Clerk had contacted HDC requesting when their policy would be in place following to deal with the illegal and unauthorised encampments, this would also be discussed at the next Parish Liaison Meeting.	Ongoing.
Grass cutting	The Parish Council had handed the grass cutting service back to NYCC following the reduction in funding.	The contractor had carried out two further cuts around the Village. Consideration is now to be given in relation to the rest of the grass cutting season.	Ongoing.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry our resurfacing work to the parking area in front of the shops and around the High Green.	The additional payment had been received from the Co-op. The Clerk would arrange for the resurfacing work to take place once the shop was removed.	Ongoing.
Pinfold	Car parking painting.	It was agreed to see if Mr Suggitt would be able to refresh the paint on the pinfold using a suitable masonry paint.	Ongoing.

PLANNING REPORT
PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2015/0443/FL – 20 Dikes Lane	Application in respect of alterations and extension including raising of roof height and inclusion of dormer windows to rear at 20 Dikes Lane.
15/01650/RPN - 4 Wheatlands	Proposed conservatory to rear extension - extending 4.75m beyond the rear wall of the dwelling, height at eaves 2.1m, maximum height from ground level 2.9m as plans received by Hambleton District Council on 14 July 2015.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
14/01389/FUL - Treebridge Hotel	Siting of 3 log cabins as plans received on 20 February 2015.
15/00481/CAT - Ayton House, Easby Lane	Works to conifer, sycamore and beech tree.
15/01005/FUL - Hollybrook , Easby Lane	Proposed construction of a single storey extension to dwelling house.
15/01008/FUL - 28 Angrove Close	Extension to first floor, provision of dormer windows and construction of a front porch.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS

GREAT AYTON PARISH COUNCIL – MEETING 4 AUGUST 2015

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
NYCC	Local Transport Plan Consultation.
Mrs C I Ward	Application for Retrospective Planning Reference 15/01202/FUL
North Yorkshire Fire & Rescue Authority	Resources Consultation.
HDC	Illegal and Unauthorised Encampments.
Ian Krichner-Waines	Youth Group in Great Ayton.
Mr C Geans	Queens 90 th Birthday
North Yorkshire Police & Crime Commissioner	Annual Report 2014 - 2015

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Royal Air Force	Press Release Re: Increased Air Activity between 15 June and 31 July 2015.
SLCC	Clerks & Councils Direct June 2015 Issue 100.
HDC	Update July 2015

GREAT AYTON PARISH COUNCIL – MEETING 4 AUGUST 2015

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources. Mr Mullins would continue to try and establish the source of the leak	Mr Mullins was waiting for Northumbrian Water to undertake some water tests to try and ascertain the source of the leak.	Open.
Flooding on Easby Lane	Further reports of flooding during recent adverse weather. The drains have now been cleaned, monitoring of flooding would continue to take place to see if this has resolved the problem. As requested the Clerk had wrote to Area 2 thanking them for the work they had proposed to carry out to rectify the problems identified and requesting that they confirm when the work was complete.	Northumbrian Water have completed their drainage work and we await to see if this has resolved the flooding issue.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities. Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	The Clerk had contacted Mr Mullins and NYCC to see if the planings removed from recent resurfacing work could be utilised but a response was received advising that they were unsuitable.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Village Hall.	Cllr Kirk would discuss the possibility of installing the defibrillator outside the Discovery Centre as it waws agreed that this was a more central position.	Ongoing.
Insurance	A review of our current insurance policy to be undertaken prior to renewal in October.		Open.

GREAT AYTON PARISH COUNCIL – MEETING 4 AUGUST 2015

ACCOUNTS REPORT

1.1 Payments

Supplier	Reason	Other data	Value £
HDC	Salaries - 1.4.15 to 30.6.15	Salaries	8064.40
Sam Turner & Sons Ltd	Rat Bait and Sacks - Allotments	77.72	261.40
	Rat Bait - Allotments	91.70	
	Mower Repairs - POS	91.98	
Safechem	1 Toilet Seat	Public Conv	21.98
Northumbrian Water	Allotments - 1.4.15 to 30.6.15	Allotments	DD 541.50
Northumbrian Water	Public Conveniences - 1.4.15 to 30.6.15	Public Conv	DD 154.77
Northumbrian Water	Cemetery - 1.4.15 to 30.6.15	Cemetery	DD 10.66
Thompsons Hardware Ltd	Plants, Compost etc - POS	251.72	349.96
	Toilet Rolls - Public Conveniences	98.24	
Yorwaste Ltd	Waste Collection Services	Cemetery	140.76
Mr Beeforth	Internal Audit Services	Audit	150.00
Mr Atkinson	Mobile Phone Top Up	Cemetery	10.00
Mrs McLuckie	Postage	General Admit	23.76
Mr Frankish	Grasscutting	Grasscutting	400.00
TOTAL			10129.19

1.2 Receipts

Customer	Reason	Other data	Value £
Mrs Bailey	Garage Rent	Garage Rent	25.00
Scottish Hydro	Electricity Rebate	Public Conv	454.63
Weatherills	Erection of headstone	Cemetery	104.00
Ayton Funeral Services	Funeral Fee	Cemetery	674.00
Ayton Funeral Services	Grave Reservation	Cemetery	70.00
TOTAL			1331.63